



# COUNTY of VENTURA

COUNTY EXECUTIVE OFFICE  
**MICHAEL POWERS**  
County Executive Officer

**Mike Pettit**  
Assistant County Executive Officer

**Kaye Mand**  
County Chief Financial Officer

**Shawn Atin**  
Assistant County Executive Officer/  
Human Resources Director  
Labor Relations

November 9, 2021

Board of Supervisors  
County of Ventura  
800 South Victoria Avenue  
Ventura, California 93009

**Subject: SECOND HEARING: Adoption of an Ordinance to Place the Classification of Compliance Officer in the Unclassified Service.**

## Recommendation

It is recommended that your Board adopt an ordinance amending the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Section 1347, Civil Service System, to place the classification of "Compliance Officer" in the unclassified service. This Ordinance will become effective thirty (30) days from the conclusion of this second hearing. A copy of the proposed Ordinance is attached as Exhibit 1.

## Discussion

A public hearing regarding adoption of an ordinance to amend the Ventura County Ordinance Code, Division 1, Chapter 3, Article 4, Civil Service System, to place the classification of "Compliance Officer" in the unclassified service took place on October 19, 2021, with a second public hearing scheduled for today.

The Compliance Officer classification has dual reporting to the County Executive Officer and the Health Care Agency Director, as well as to the Board of Supervisors. This classification is among the highest-level managers within the agencies and departments within the County of Ventura.

Due to the scope and complexity of this job class, it is recommended that your Board adopt an ordinance placing this classification in the unclassified service.

This letter has been reviewed by the County Executive Office, the Auditor-Controller's Office, and County Counsel. If you have any questions regarding this item, please call me at 805-654-2561.

Respectfully,



SHAWN ATIN  
Assistant County Executive Officer/Human Resources Director



M.P.  
MICHAEL POWERS  
County Executive Officer

c: Jeffery S. Burgh, Auditor-Controller  
Tiffany N. North, County Counsel  
Mike Pettit, Assistant County Executive Officer  
Kaye Mand, Assistant County Executive Officer/Chief Financial Officer

Attachment: Exhibit 1 – Ordinance